Certificate II in Community Services and Certificate III in Community Services Work

**Careers**
This vocational course is offered by the College as an introduction to study in the human care and health industries. It is designed for students who wish to pursue further qualifications and possibly a career in the Community Services or Health industries. These industries attempt to meet the health and welfare needs of individuals, families, groups and communities. The course may lead to opportunities to work with:
- children
- families
- people with disabilities
- youth
- the aged
- people with ill-health
- and other related groups

**Vocational Qualifications**
- Certificates – Level I to Level IV
  - Certificate I in Education and Skills Development 40625SA
  - Certificate II in Creative Industries CUF20107
  - Certificate III in Media CUF30307
  - Certificate IV in Screen & Media (Animation) CUF40207
  - Certificate II and III in Information, Digital Media and Technology ICA20111/ICA30112
  - Certificate II in Community Services/Certificate II in Community Services Work CHC20112/CHC30112
  - Certificate II in Tourism/Certificate III in Travel SIT20217/SIT30212
  - Certificate II in Sport & Recreation SIT2010
  - Certificate II in Hospitality (Kitchen Operations) SIT2010
  - Certificate I in Food Processing (Cellar Operations, Viticulture) FDF10111 under Auspice with TAFESA

**Diploma & Advanced Diploma**
- Diploma of Screen & Media (Film-making – Media Arts Production Skills) CUF50307
- Advanced Diploma of Screen & Media (Film-making – Media Arts Production Skills) CUF60307

**ASQA Scope Registration pending**
- Certificate II in Education and Skills Development 40625SA

**Other Courses**
A wide range of other courses including:
- Specialised IT courses
- Computing courses
- SACE Stage 1 subjects

**Skills for All**
Hamilton Secondary College RTO is a Skills for All Training Provider. This course is funded through the Government of South Australia’s Skills for All initiative. Eligibility criteria apply.
Certificate II in Community Services
CHC20112

Certificate III in Community Services Work
CHC30112

Course Structure
The course includes both an Aged Care and a Children’s Services stream. Students are able to be accredited with part or all of Certificates II and III in Community Services Work.

Core subjects
The Certificate course consists of a set of core subjects, listed below. All core subjects incorporate VET competencies.

Duration
Semester/Term

Community Services
General Studies S1+S2
Children’s Services S1+S2
Certificate III Studies S1+S2
Personal Development Studies S1+S2

Aged Care
S1+S2
Work Preparation Studies S1
Work Placements S2
First Aid (Red Cross Certificate) S1 or S2
Work Studies S1+S2

Subject details
Personal Development Studies
Focuses on the development of personal confidence and interpersonal skills so that each student will have greater control over factors which influence lifestyle. Personal Development Studies places emphasis on active participation by encouraging students to:
• engage in appropriate lifestyle enhancing behaviour
• engage in community activities and initiatives which are health promoting
• respond to changing needs of people in the world around them

Children’s Services Stream
Explores the nature and diversity of children in our culturally diverse society. Investigates skills, trends, issues in parenting and family relationships. Examines and evaluates resources and services available in the community to support children and parents.

Aged Care Stream
This stream will provide an introduction to aged care and cover issues facing older people in the community. Students will develop an understanding of the residential aged care sector; look at the philosophy of positive ageing and how the rights and interests of the older person can be supported.

Work Studies, Work Preparation Studies and Work Placement
These subjects aim to support students in their career pathway decisions. An introduction to the community services industry is a major component. Students are expected to undertake a minimum of three placements.
• Work Placement 1 – Child care centre
• Work Placement 2 – Aged care or other negotiated placement
• Work Placement 3 – Choice of placement in negotiation with the teacher

First Aid
Students will learn recognised First Aid procedures in accordance with the Australian Red Cross Society's Senior First Aid Certificate which is awarded on successful completion of the course. Also included is a study of basic human physiology, disabilities and human rights.

Pathways
Certificate IV in Community Services Work

Competencies
Competencies to attain Certificate II in Community Services CHC20112
Core
CHCCS211B Prepare for work in the community sector
CHCCOM201C Communicate with people accessing the services of the organization
CHCORG201C Follow policies, procedures and programs of the organization
CHCORG202C Work with others
HLTWHS200A Participate in WHS processes

Elective
CHADMIN201D Undertake basic administrative duties
CHCGROUP201C Support the activities of existing groups
CHCGROUP302D Support group activities
HLTPA312A Apply first aid
CHCIC201B Communicate with children
CHCCN303A Contribute to provision of nutritionally balanced food in a safe and hygienic manner

Competencies to attain Certificate III in Community Services Work CHC30112
Core
CHCADMIN305F Work within the administration protocols of the organization
CHCCD412B Work within a community development framework
CHCCOM302D Communicate appropriately with clients and colleagues
CHCCS308B Provide first point of contact
CHCCS411C Work effectively in the community sector
CHCNET301D Participate in networks
CHCORG303C Participate effectively in the work environment
HLTWHS300A Contribute to WHS processes

Elective
CHCCS401C Facilitate responsible behaviour
CHCCS422B Respond holistically to client issues and refer appropriately
CHCCS302D Ensure the health and safety of children
CHCFP301A Support the development of children
HLTHIR303C Work effectively with culturally diverse clients and co-workers
CHCAC312B Work effectively with older people

Length of Course
The course can be completed over one or two years.